**Conference Booking Form**

**Elder Abuse: Are We Listening? Working together to hear the voice of older people.**

**Thursday 28th February 2019**

**Mossley Mill, Carnmoney Road North, Newtownabbey, BT36 5QA**



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| **Your details:** | |
| Name: | Job Title: |
| Organisation: | |
| Address: | |
|  | |
|  | |
| Town: | Postcode: |
| Tel No: | Fax No: |
| Email Address: | |
| **Confirmation will be sent via email. If you do not receive confirmation within 2 weeks please contact us on 0208 835 9280** | |
| **Payment:** | |
| **AEA Members receive a 20% discount on all AEA conferences, training and seminars, and 15% discount on DVDs and publications per year. You may therefore want to consider becoming a member to qualify for the reduced booking fee for this conference and benefit from further discounts for the next year.** | |
| I am/my organisation is an AEA Member Membership No:  Members booking fee: **£36.00 plus vat = £43.20** | |
| I wish to apply for membership:  Individual: £21.00  Group: please check the membership page of our website, and insert the appropriate fee  (Membership is for 12 months) | |
| This booking is for a non-member  Non-member booking fee: **£45.00 plus vat = £54.00** | |
| I am authorised to make this booking and agree to adhere to the cancellation policy  Signed: Date: | |

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| **Special dietary requirements**. Please be as specific as possible: | |
| **Card Payment.**  Name on Card     |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   Card Number  Expiry Date Tel No:  PLEASE NOTE: WE WILL TELEPHONE YOU TO ASK FOR THE 3 DIGIT SECURITY CODE ON THE REVERSE OF YOUR CARD BEFORE PAYMENT CAN BE PROCESSED. | |
| Wheelchair Access required YES/NO | Mobility Access YES/NO |
| Induction Loop YES/NO | Materials required in large print YES/NO |
| Other (please specify): | |
| Purchase Order No: | |
| Invoice to: | **Please now return this form to**:  Action on Elder Abuse  PO Box 60001, London, SW16 9BY.  Tel No: 0208 835 9280. Fax No: 0208 696 9328  **Or by email to:** **aeaniconference@elderabuse.org.uk** |

***The conference fee*** covers attendance at all sessions, a conference information pack, lunch and refreshments.

***Cancellations:***a refund minus 20% administration charge will be given for cancellations which are received **in writing 3 weeks** prior to the date of the event; no refunds will be given after that date. The organisers reserve the right to alter the programme without notice. In the event of conference cancellation a full refund of delegate fee will be made to all delegates booked and attending, but the organisers accept no responsibility for the cost of travel, accommodation or other associated expenses.

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