**Job Description**

**Job Title:** Housing and Regeneration Worker

**Location:** Based in 9-23 Avoca Street Belfast BT14 6EN

**Responsible to:** Centre Manager, Lower Oldpark Community Association

**Salary:**  £28,402.92 per annum pro rata

**Contract term:** This contract is for a two-year period (renewable subject to future funding from another funding source)

**Holidays:** 25 Days plus bank and public holidays per annum

**Hours:** 37.5 per week (time in lieu operates)

**Job Summary:** The role involves promoting and supporting physical regeneration in the Lower Oldpark neighbourhood and supporting residents in addressing housing and local environment problems.

**Core Duties 1.** Develop and deliver a physical regeneration survey and prepare a survey report.

 **2.** Deliver housing and regeneration planning workshops for local residents.

 **3.** Prepare a community agreed Lower Oldpark Housing and Regeneration Strategy.

 **4.** Support housing and other physical regeneration that is consistent with community aspirations.

 **5.** Delivery a locally based Housing Advice Service.

 **6.** Delivery a Local Environment Problem Reporting Service.

 **7.** Support efforts to secure public realm improvements at specific locations.

 **8.** Prepare and deliver housing and regeneration update newsletters.

 **9.** Maintain a LOCA housing website and Facebook page.

 Other duties appropriate to the post may be required by management to ensure effective running of the project.

**Job Specification**

Housing & Regeneration Worker

The successful applicant will have the ability to work on his/her own initiative while at the same time successfully meeting the required targets of the programme.

The Essential and Other Criteria are outlined below:

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Essential CriteriaOther Criteria | A degree or professional qualification in Housing or 5 years relevant experience of working in housing or housing related field. |  |
| Skills | Good inter-personal skills. Good written, verbal and listening communication skills. |  |
| Knowledge | Knowledge of housing and environmental issues.Knowledge of the role of statutory agencies and key stakeholders.  |  |
| Abilities | Ability to work unsocial hours.Ability to identify and handle competing priorities.Ability to work to targets and tight deadlines. |   |
| Personal Attributes | Can demonstrate an ability to take the initiative and seize opportunities.Ability to work on one’s own and as part of a team. Enthusiasm and ability to learn new skills.Disciplined and high motivated. |  |