**Job Description**

**Job Title:** Housing and Regeneration Worker

**Location:** Based in 9-23 Avoca Street Belfast BT14 6EN

**Responsible to:** Centre Manager, Lower Oldpark Community Association

**Salary:**  £28,402.92 per annum pro rata

**Contract term:** This contract is for a two-year period (renewable subject to future funding from another funding source)

**Holidays:** 25 Days plus bank and public holidays per annum

**Hours:** 37.5 per week (time in lieu operates)

**Job Summary:** The role involves promoting and supporting physical regeneration in the Lower Oldpark neighbourhood and supporting residents in addressing housing and local environment problems.

**Core Duties 1.** Develop and deliver a physical regeneration survey and prepare a survey report.

**2.** Deliver housing and regeneration planning workshops for local residents.

**3.** Prepare a community agreed Lower Oldpark Housing and Regeneration Strategy.

**4.** Support housing and other physical regeneration that is consistent with community aspirations.

**5.** Delivery a locally based Housing Advice Service.

**6.** Delivery a Local Environment Problem Reporting Service.

**7.** Support efforts to secure public realm improvements at specific locations.

**8.** Prepare and deliver housing and regeneration update newsletters.

**9.** Maintain a LOCA housing website and Facebook page.

Other duties appropriate to the post may be required by management to ensure effective running of the project.

**Job Specification**

Housing & Regeneration Worker

The successful applicant will have the ability to work on his/her own initiative while at the same time successfully meeting the required targets of the programme.

The Essential and Other Criteria are outlined below:

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| Essential Criteria  Other Criteria | | A degree or professional qualification in Housing  or  5 years relevant experience of working in housing or housing related field. | | |  | |
| Skills | Good inter-personal skills.  Good written, verbal and listening communication skills. | | |  | | | |
| Knowledge | Knowledge of housing and environmental issues.  Knowledge of the role of statutory agencies and key stakeholders. | | |  | | | |
| Abilities | Ability to work unsocial hours.  Ability to identify and handle competing priorities.  Ability to work to targets and tight deadlines. | | |  | | | |
| Personal Attributes | Can demonstrate an ability to take the initiative and seize opportunities.  Ability to work on one’s own and as part of a team.  Enthusiasm and ability to learn new skills.  Disciplined and high motivated. | | |  | | | |