**Temporary P/T Community Co-Design Officer**

**Deadline for applications Friday 14th of March**

**Job Summary**

We are seeking a highly motivated **Community Co-Design Officer** to lead the planning, engagement, and delivery of a co-design process for Ligoniel Dams and Heritage site. This role will involve working with residents, stakeholders, and volunteers to develop community-led projects that enhance the Dams and the heritage site as a nature reserve and multi-use space.

This role is part-time for approximately 20 hours per week, and is temporary for up to 6 months.

**Key Responsibilities**

**1. Plan Development & Community Engagement**

* Organise and facilitate community consultations to gather ideas and input.
* Develop 3-5 key themes based on feedback and create interactive ways to engage the community (e.g., maps, boards, and digital surveys).
* Reach out to both long-standing and new residents to ensure everyone’s voice is heard.
* Sense-check findings with participants and refine plans accordingly.

**2. Idea Generation & Testing**

* Lead workshops and events to generate project ideas around agreed themes.
* Narrow down ideas to 3-5 community projects per theme.
* **Collaborate with local partners and volunteers** to transform these ideas into actionable plans. Organise interactive activities at key events, such as CNC Weekend (April 25). Not sure was CNC is but here are some more examples of nature related days to get involved with: April: **Earth Day Celebrations**: Participate in Earth Day events on April 22nd, which often include tree planting, clean-up drives, and educational workshops on sustainability **July:** **Big Butterfly Count**: Take part in the UK's largest butterfly survey by counting butterflies in your local area and submitting your findings online **August:** **National Allotments Week**: Join community gardening projects and open days at local allotments to learn about growing your own food and supporting biodiversity

**3. Project Development & Delivery**

* Collaborate with regeneration officers and outreach personnel to implement community-driven initiatives.
* Identify and engage key stakeholders who can help bring projects to life.
* Foster the creation of volunteer groups to sustain engagement.
* Ensure events and activities incorporate nature-based education and conservation messaging to promote environmental awareness.

**4. Monitoring & Success Measurement**

* Track participation and feedback to assess project impact.
* Document how people currently use the Dams and their aspirations for its future.
* Report on key outcomes and recommendations for future improvements.

**Essential Skills & Experience**

* Experience in community engagement, planning, or co-design projects.
* Strong facilitation and communication skills to engage diverse groups.
* Experience of organising events and run interactive workshops.
* Understanding of nature conservation, urban regeneration, or public space development.
* Experience of working with volunteers and community organisations.

**Desirable Skills & Experience**

* Familiarity with digital engagement tools (e.g., surveys, QR codes, social media).
* Knowledge of local issues affecting Ligoniel and surrounding areas.
* Experience working with marginalised or diverse communities.

**How to Apply**

Interested candidates should submit a CV and cover letter outlining their suitability for the role to [administration@ligonielvillage.com](mailto:administration@ligonielvillage.com) . The closing date for applications is 14th of March